



Job Posting
Grant Area District Library
Part Time Circulation Clerk/Library Page

The Grant Area District Library is seeking a motivated, team-oriented individual to add to our organization as a part time Circulation Clerk/Library Page. The ideal candidate for this position is detail-oriented, customer-focused, and enthusiastic about bringing library services to all members of the community. Under supervision this position helps shelve and organize library collection materials and otherwise help prepare the library facilities for program use. The position reads shelves, shelf checks overdue items, applies acquired knowledge to help customers locate materials, and circulates materials to patrons. The work requires an understanding how the library is organized.

Minimum Education & Experience Required

High school diploma or equivalency; relevant library experience desirable.

Ability to work 24-28 hours per week including evenings and weekend hours.

Pay: \$10.00/hour

Interested candidates should submit an official application, resume and letter of interest by **June 14th, 2019** to Grant Area District Library, Attn: Jessica Hunt, Director, 122 S. Elder Ave., Grant, MI 49327.

Job description and official applications are available at the library or under employment opportunities at www.grantlibrary.net.